

We are now accepting scholarship applications for the 2021-2022 school year. Scholarships are available for students in Kindergarten to 8<sup>th</sup> Grade. Please remember to send or place in the lockbox outside door # 2 all required forms to the school office in a **sealed envelope** labeled "**Attention: Danielle Bandelier**". As the Covid-19 pandemic continues we will also accept applications through email. Please only send them to [dbandelier@clscubs.org](mailto:dbandelier@clscubs.org) and not through fast direct. Some of these scholarships are a first come first serve basis and/or have a due date. Applications are due by **April 15, 2021**. The sooner you can get applications in the better as I will be out of the office from Mid-July to the end of August. All applications have to be processed and finalized before the middle of July. Applications will be processed once they are received and once funds are depleted there will be no more funds available for certain scholarships. It is very important you get applications in by **April 15, 2021**. A "Scholarship Application" form needs to be filled out (1 per family) along with required forms. All forms can be found at [clscubs.org](http://clscubs.org) under the scholarships tab. Below is a breakdown of what all needs to be turned in for each scholarship \* Note required documents have changed and it is important you include everything listed below. Please make sure the attached forms are printed out single sided. We understand that every scenario is not the same, please send me a fast direct or email me any questions or concerns you have and I will get back to you as soon as possible. Below is a breakdown of what is needed for each scholarship

Partner Scholarship- (Concordia Church Member Scholarship)

- Partner Scholarship Agreement Form

Choice Scholarship-

- A copy of your (2020) 1040 tax form, this should include your name, address, dependents and adjusted gross income. Please note some tax forms have changed the layout and adjusted gross income is not always on the 1<sup>st</sup> page anymore.
- If any child is not claimed on your taxes, provide a court document to show you are the primary custodian. If you do not have a court order please contact Danielle Bandelier.
- If someone lives in your house that receives an income that is not claimed on the tax form provided (Child that has a job, spouse, grandparents, sister, significant other, ext.) The state requires a copy of their 1040 as well. (Every person living under one roof should be accounted for on tax forms.)
- Attached is an **Income Assurance Form and Household Size Form**, Concordia is requiring both forms to be filled out and signed by every family applying for the choice scholarship. The state requires the listed items to be added to your income on your 1040. Documentation is also required for each item you receive (check stub, court agreement, statement ect.). List on the paper what supporting documents that were sent with the assurance form. Please send in required documentation along with a fully completed form signed and dated. If you do not receive any of these incomes please put \$0.00 on the line. A signed form should be turned in for EVERY family applying even if you DON'T receive any additional income from what is on your 1040. If the item is already claimed on your taxes you do not have to apply it to the assurance form as it is included with your AGI.
- If your address is not current on your tax form a written statement of your current address is needed.
- A phone call will be used to verify that all of the information is accurate. Then you will need to come to the school office to sign off on paperwork. It is important these are signed within a timely manner of filing for the scholarship. Danielle Bandelier will contact you via telephone.

Scholarship Granting Organization (SGO)-

- SGO application form 2021-2022
- A copy of your (2020) 1040 tax form, this should include your name, address, dependents and adjusted gross income. Please note some tax forms have changed the layout and adjusted gross income is not always on the 1<sup>st</sup> page anymore.
- If any child is not claimed on your taxes, provide a court document to show you are the primary custodian. If you do not have a court order please contact Danielle Bandelier.
- If your address is not current on your tax form a written statement of your current address is needed.

- If someone lives in your house that receives an income that is not claimed on the tax form provided (Child that has a job, spouse, grandparents, sister, significant other, ext.) The state requires a copy of their 1040 as well. (Every person living under one roof should be accounted for on tax forms.)

**Community Scholarship-**

- Make sure to include a written statement COMPLETELY describing the need/reason for requesting the scholarship and include an amount you can contribute per month towards tuition). We are unable to process your application without this information and the application will be returned.
- If this scholarship is received you will only be eligible for the 10 month payment plan and not the 1 or 2 payment plan (this part will come later with your invoice).
- A copy of your (2020) 1040 tax form, this should include your name, address, dependents and adjusted gross income. Please note some tax forms have changed the layout and adjusted gross income is not always on the 1<sup>st</sup> page anymore. If your child is not claimed on your taxes please contact Danielle Bandelier and she will forward you the forms needed.
- If your address is not current on your tax form, a written statement of your current address is needed.
- If someone lives in your house (Child that has a job, spouse, grandparents, sister ext.) Every person living under one roof should be accounted for on tax forms.
- Community Scholarships must be filed/renewed annually and include a meeting with the Principal.

Please allow a few weeks to process your scholarship application request and invoices will be sent out by the end of June that will reflect the scholarships that were awarded to your family. Thank you so much in advance.

In Him,  
Danielle Bandelier  
Financial Assistant